



Facility

Name: *Los Lunas Schools/KGallegos Elem* **License Number:** *72505*
Address: *236 Don Pasqual, Los Lunas, NM 87031*
Phone: *5058663747* **Fax:** **E-mail:** *n/a*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *08/12/2018* **Expiration Date:** *08/11/2019*

Capacity

Over Age 2: *70* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *70*
Square Footage: *0*

Census

Over 2: *12* **Under 2:** *0*

Classrooms

Number of Classrooms: *1*

Days and Hours of Operation - Morning

Monday <i>Closed</i>	Tuesday <i>Closed</i>	Wednesday <i>Closed</i>	Thursday <i>Closed</i>	Friday <i>Closed</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Days and Hours of Operation - Afternoon

Monday <i>3:30 PM - 6:00 PM</i>	Tuesday <i>3:30 PM - 6:00 PM</i>	Wednesday <i>3:30 PM - 6:00 PM</i>	Thursday <i>3:30 PM - 6:00 PM</i>	Friday <i>3:30 PM - 6:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *12/05/2018* **Time In:** *3:30 PM* **Time Out:** *4:30 PM* **Purpose:** *Semi-Annual*

Licensure

8.16.2.40 A Licensing Requirements	<i>Compliance</i>
8.16.2.40 B Capacity of a Program	<i>Compliance</i>
8.16.2.40 C,D Incident Reporting Requirements	<i>Not Inspected</i>

Administrative Requirements

8.16.2.41 A Administrative Records	Compliance
8.16.2.41 B Mission, Philosophy and Curriculum Statement	Not Inspected
8.16.2.41 C Parent Handbook	Not Inspected
8.16.2.41 D Children's Records	Compliance
8.16.2.41 E Personnel Records	Compliance
8.16.2.41 F Personnel Handbook	Not Inspected

Personnel & Staffing

8.16.2.42 A Personnel and Staffing Requirements	Compliance
8.16.2.42 B Staff Qualifications	Compliance
8.16.2.42 C Training	Non-compliance

From the review of staff records, it was determined that [2] out of [2] new staff does/do not have documentation of orientation training. See Staff Records 8.16.2.42 form for staff with missing documentation.

Corrective Action Plan

Orientation will be completed and documented for staff noted; in the future, orientation will be completed prior to time staff begin working with children.

Regulation: 8.16.2.42.C.1.

Date to be Completed: 01/04/2019

Services & Care of Children

8.16.2.43 A Guidance	Compliance
8.16.2.43 B Physical Environment	Compliance
8.16.2.43 C Social-Emotional Responsive Environment	Compliance
8.16.2.43 D Equipment and Program	Compliance
8.16.2.43 E Additional Requirements for Children with Special Needs	Compliance
8.16.2.43 F Outdoor Play Areas	Compliance
8.16.2.43 G Swimming, Wading and Water	N/A
8.16.2.43 H Field Trips	Not Inspected

Food Service

8.16.2.44 B Meals and Snacks	Compliance
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Food Service (continued)

8.16.2.44 C Kitchens	Compliance
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Health & Safety Requirements

8.16.2.45 A Hygiene	Compliance
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8.16.2.45 B First Aid Requirements	Compliance
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8.16.2.45 C Medication	N/A
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8.16.2.45 D Illnesses	Compliance
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8.16.2.46 A-H Transportation Requirements	N/A
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Buildings, Grounds & Safety

8.16.2.47 A Housekeeping	Compliance
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8.16.2.47 B Pest Control	Compliance
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8.16.2.47 C Mechanical Systems	Compliance
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8.16.2.47 D Lighting, Lighting Fixtures and Electrical	Compliance
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8.16.2.47 E Exits and Windows	Compliance
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8.16.2.47 F Toilet and Bathing Facilities:	Compliance
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8.16.2.47 G Safety Compliance:	Non-compliance
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The program did not conduct emergency preparedness practice drills at least quarterly beginning of each school calendar year.

Corrective Action Plan

A quarterly emergency preparedness practice drill will be held and recorded.

Regulation: 8.16.2.47.G.1.

Date to be Completed: 01/04/2019

8.16.2.47 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
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8.16.2.47 I Pets	N/A
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Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Mark Prizzi*



Facility Representative: *Deborah Jones Adrianna Avent*